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International Centre

E-mail: euraxess@uib.no

Book an appointment with us through our [calendar](#).

[Unsubscribe](#) from the newsletter.



Photo: Pepperkakebyen

NEWS FROM INTERNATIONAL HR

December 2024

This time of the year is special and often filled with the joy of traditions, the spirit of giving and the magic of Christmas celebration in Norway. For some, the holiday season means visiting family and friends outside Norway, for others this might be the first Christmas or holiday in Norway without your closest family. We hope you will find time to focus on things other than work and maybe enjoy some of the traditional Norwegian Christmas food.

Wishing you all a Merry Christmas and a joyous holiday season

GOD JUL

Upcoming events at the International Centre

Pre-arrival essentials: immigration, registration & tax in Norway

If you are relocating to Bergen, make sure to sign up and join us for an online informative meeting about immigration, the registration process with the Norwegian authorities and taxes in Norway.

We have this seminar **2 Fridays per month**, from **11.00** to **11.30**. [The next seminar will be on December 13th](#). In the registration form you can choose which date you want to sign up to.

Orientation course for international employees

This course is the third step of our onboarding seminars for new international employees. The course will take place on **Thursday December 5th** from **13.00** to **15.30**. The doors open a bit in advance, so you have the chance to have a coffee and snacks and get to know each other. You can register [here](#).

Please complete [steps 1 and 2](#) before attending.

Meet and greet

All international employees are welcome to join us for meet and greet to get to know each other and the International Centre. The gathering will take place on **Thursday December 5th** from **15.30** to **17.00**, after the orientation course. We will offer snacks and drinks. Sign up [here](#)!

Please remember:

For our courses and events, we often offer food, limited spaces, or have a special guest that we pay for. We ask that if you are not able to attend, you inform us well in advance so we can adjust, and possibly others can take your spot.

Get established in Bergen

Once you have had your meeting with the Tax Administration and/or police at SUA, it is important to make sure you have your name clearly marked on your mailbox to receive mail sent from them. If you have not heard from them within one month after your appointment, you may contact them directly.

Once you receive your ID number and access to the Self-Service Portal (DFØ), make sure to update your contact information, as well as your next-of-kin.

Make sure to always use your private email address when you contact public offices. This is to ensure that even when you leave UiB, you can receive important information from them.

Travelling for the holidays?

If you are planning to work for UiB while you are in another country, this must be in agreement with a leader. If you will be working abroad for more than one week, you need a written agreement. This is because most of your rights in Norway is based on that you are physically in Norway. When you are not in Norway, we need an agreement that you still maintain your rights while abroad. This only applies when working from abroad (not taking time off for holidays).

Working hours during the holidays

25th and 26th December are considered as a holiday. In addition, you are given one day off in the week between Christmas Eve and New Year's Eve. If you are registering hours in the self-service portal, you register this as normal working hours.

For new employees

When you receive your **Norwegian ID number**, remember to send it to post@lonnskottoret.uib.no

Digipost

Get all your important mail in one digital mailbox. It is simple, secure, and sustainable.

Tax system

Find more information about the Norwegian tax system in our webpages!

Transfer of holiday and flexi time

If you still have unused holiday in your time overview in the self-service portal, you must send in application to transfer them to next year.

Fireworks New Years Eve

Are you planning to launch fireworks at New Years Eve? The use of fireworks is highly regulated in Norway. It is only available to buy between 29th and 31st December. It is only legal to launch between 18.00 and 02.00 on New Years Eve. Stay safe, use googles!

Events in Bergen

Pepperkakebyen (Gingerbread Town)

November 16 – December 31 at Kong Oscars gate 24-26.

The world's largest gingerbread town with mini houses, cars, trains, and other constructions. Everyone can contribute and it is especially common for schools and kindergartens to contribute. [Check prices for tickets.](#)

Bergen Christmas Market

November 22 – December 22 at Festplassen.

The Bergen Christmas Market offers handmade-, homemade-, and edible gifts for all needs. The markets' many food-stalls are offering the very best of Christmas food, bakes, and seasonal Flavors. Free entrance.



Event calendars

There are many interesting events, courses, and seminars at UiB throughout the semester. We suggest subscribing to the [UiB main calendar](#) and the [International Centre calendar](#).

Join our WhatsApp group!

We have made a WhatsApp group for you, so you can plan spontaneous meetings and we will also invite you to our planned events and remind you of them there. You can [join here](#).

Suggestions?

Do you have any suggestions about what you would like to find in our newsletters or activities, please send us an email: euraxess@uib.no.